

Portal 4 Release Highlights

September 2006

Report Writers General

- Generate charts and graphs.
- Hyperlink from multiple fields on the report or merged document.
- Share reports between districts.
- Organize reports into folders.
- Ability to transpose fields and columns.
- Headers and Footers included on Excel output.

Payroll Report Writer (PRW)

- Report YTD Earnings and Deductions on same report.
- Include formulas in reports.
- Faster employee lookup

Finance Report Writer (FRW)

- Display, select and sort on 1 or 2 digit segments of any GL element.
- Simulate month end processing for both open and closed periods.
- Create projection reports with literal number fields (customize factors in formulas).
- Include multiple years of data on one report.
- GL Security defines user views of data and reports.

HR Report Writer (HRW)

- Report on Leaves.
- Include absences and dispatches on the same report.
- Include formulas in reports.
- Display assignment schedules.
- Report on birth month (as opposed to just birth date).
- Faster employee lookup.
-

Budget Manager Web (BMW)

- GL Security defines user views of data.

Document Distribution Web (DDW):

- Order of display of statements has been reversed so that most recent statements list first.

Automated Dispatch Web (ADS Web)

- Absence Schedule "Quick Picks" - Default, Morning, Afternoon Full Day.

Job Posting Web (JPW)

- Additional options for defining what seniority value will appear on applications.
- Specify whether assignment information will include future assignments or only current assignment information.
- Request confirmation email to be sent to employee upon application.

- Employee's online applications can be refreshed to include current assignment and other district specified PRM information so employees don't need to manually key it in.

Staffing Notification Processing System (SNPS):

- Use payroll dates if processing a notification that occurs after the effective date. A warning to tell users that there may be some retroactive adjustments required.
- Mark notifications as completed, pending, or reviewed directly from the Inbox. Note that no snapshot of the proposed function lines is created if marked from the Inbox.
- Faster loading of the inbox after processing a notification.
- Mass redirect of notifications from the Inbox to a new user.
- User Security restrictions.
- Cross-Reference field in SNS Profile between PRM and Web Portal login usernames means that SNS users can now use their web logins.